



Community & Belonging Coordinator (Unpaid, Part-Time)

Commitment: Average 3-5 hours per week to start, with potential to grow. Must have ability to meet at least 1x/month in-person on Tuesdays from 11:30am-12:30pm in Lexington.

Wildflower is dedicated to supporting children and families who have experienced the loss of a parent by providing access to the joy and healing power of summer camp. As we grow, we are committed to fostering an inclusive, welcoming, and supportive community for our volunteers, alumni, and the families we serve.

The **Community & Belonging Coordinator** will play a key role in strengthening Wildflower's volunteer and alumni communities by leading onboarding efforts, advancing our diversity, equity, and inclusion (DEI) initiatives, supporting our growing alumni network, and contributing to efforts across the organization to shape a culture of belonging. This role will help build a strong, united community of staff, volunteers, board members, and alumni.

Key Responsibilities

Volunteer Onboarding & Engagement

- Welcome and onboard new volunteers, ensuring they feel connected and prepared for their roles.
- Develop and refine onboarding materials as needed to meet the changing needs of the organization.
- Facilitate introductions and connections between volunteers to foster a sense of community.
- Gather feedback from volunteers to help ensure placements are mutually successful.
- Assist in planning and executing volunteer orientation and appreciation events.

Diversity, Equity & Inclusion (DEI) Initiatives

- Support efforts to create a more inclusive and diverse volunteer and alumni base.
- Support Program Team to ensure that the families we serve reflect a wide range of backgrounds and feel a true sense of belonging within the Wildflower community and in their camp placements.
- Provide insights and recommendations to enhance equitable policies and practices.

- Collaborate with leadership to ensure Wildflower’s programs and outreach reflect a commitment to DEI.

Alumni Community Development

- Help strengthen our alumni network, ensuring former Wildflower families and campers remain connected.
- Develop opportunities for alumni to engage with and support current Wildflower families.
- Foster connections between alumni, volunteers, and board members to build a lasting Wildflower community.

Fostering Wildflower Community and Volunteer Retention

- Support efforts to create a united culture where staff, volunteers, board members, and alumni all feel valued and part of one team.
- Develop strategies to enhance cross-community engagement and collaboration.
- Promote a sense of shared purpose across all levels of the organization.

Ideal Candidate

- Passionate about Wildflower’s mission and committed to fostering community and belonging.
- Experience in volunteer engagement, alumni relations, HR, DEI, or community building.
- Strong interpersonal and communication skills, with a welcoming and inclusive approach.
- Strong computer skills, including Microsoft Office and social media.

What You’ll Gain

- The opportunity to shape a welcoming and inclusive Wildflower community.
- Experience in nonprofit volunteer management, alumni engagement, DEI initiatives, organizational development and human resources.
- A meaningful role in an organization making a difference in the lives of grieving families.

To apply please email elynych@wildflowerforkids.org with ‘Community and Belonging’ in the subject line.